

# Matagorda County Conservation & Reclamation District No. One

## 04-11-19 Meeting Minutes

**Attending Commissioners:** Dwight Vavra, Gary Koeppen, Willie Younger

**Item #1:** Chairman Vavra opened the meeting at 10:00 a.m.

**Item #2:** The following guests were recognized:

\*Scott Leimer \*Jonathon Vavra \* \*Ellen Dodd \*Eric Scheibe \*Wade Whitlow \*Allen Cumbie

**Item #3:** The minutes of the 03-14-19 meeting were unanimously approved, as read, under a motion made by Dwight Vavra and seconded by Gary Koeppen.

**Item #4:** The recent Financial Report was reviewed and unanimously approved under a motion made by Willie Younger and seconded by Gary Koeppen.

**Item #5:** Under the Ring Levee update, it was reported that the inside of the levee was extremely wet due to the rain on Sunday.

**Item #6:** Under the East/West Levees report, Dwight Vavra reported that a prospective contractor had inquired about a contract to clean of portions of said levees.

**Item #7:** Regarding flood analysis, the following was discussed:

- Allen Cumbie indicated he has located the LIDAR maps done in 2010 by Halff and Associates which showed the 100 and 500 year flood
  - lowest spot shown to be where the boxcars are located on John Dickerson's property south of Bay City
  - these maps indicated that nothing below FM 521 was in danger from flooding
- Eric Scheibe indicated that anomalies will appear in LIDAR maps where there are steep slopes.
- Allen Cumbie has reviewed the contract submitted by Eric Scheibe and will verify that this contractor has completed and submitted the required TCEQ Form 1295.
- Under a motion made by Willie Younger and seconded by Gary Koeppen the Scheibe contract was approved, contingent upon verification by Allen Cumbie that the TCEQ requirement has been satisfied.
- Scheibe indicated he expects to begin work in late summer or early fall of 2019.

**Item #8:** Regarding the Mercer Engineering study, the following was discussed:

- The project hinges upon adjustments to the grant funding protocols.
- Mercer expects to have a preliminary report by next week.
- Chairman Vavra perceives that the chances of the CRD receiving Harvey Recovery funding are steadily shrinking.

**Item #9:** Regarding the public notification signs for placement along the toe of the Ring Levee, Willie Younger reported they have been mounted on posts and are ready for delivery to County Commissioner Pollard for installation.

**Item #10:** Regarding the Grey Oak pipeline crossing application, the following was discussed:

- A public meeting on this project will be held soon; a notice should appear in the Bay City Tribune.
- It is assumed that the fee payment which accompanied the application has been deposited in the bank.

**Unlisted Agenda Item:** The CRD's auditor, Wade Whitlow reviewed, in detail, the recent audit. The following are his comments, requests and suggestions:

- He requested that a contact person with the CRD be identified
- He presented both the Auditor's Acceptance and Management Representative Letter (MRL) to Chairman Vavra.
- An adjustment to the 'allowance' account was required, but it had no impact on the District's bottom line.
- Noted that the MRL authorizes the auditors to contact any and all parties in order to complete the audit.
- Whitlow walked the commissioners through the audit, noting:
  - The CRD has an 'uncontested' report.
  - The Financial Highlight section showed +/-6 years of reserves with no spending restrictions.
  - Reserve amounts held are at the discretion of the District.
  - Currently there is \$174,000n in net income, with nothing negative to report.
  - No deficiencies in internal control was found.
  - Financial statement disclosures are 'neutral, consistent and clear'.
- When asked by Commissioner Younger what the District should do to remain in compliance with state-defined standards, Whitlow replied:
  - "substantiate the CRD's position through long term plans which justify maintaining large reserves";
  - Chairman Vavra suggested we wait until May's meeting to accept the audit and file a report with TCEQ

**Item #11:** The review and acceptance of the Investment Report was tabled.

**Item #12:** Allen Cumbie indicated he had nothing to discuss under the Attorney's Report.

**Item #13:** Under a motion made by Gary Koeppen and seconded by Willie Younger, all bills received were unanimously approved for payment.

**Item #14:** The next CRD meeting was set for 05-08-19 (and, subsequently, changed to 04-09-19 to avoid a scheduling conflict by a commissioner).

**Item #15:** Under a motion made by Gary Koeppen and seconded by Dwight Vavra, the meeting was unanimously adjourned.

